



Transportation Improvement Account (TIA)  
**Urban Construction Prospectus**

9 \_\_\_\_ - \_\_\_\_ - \_\_\_\_ ( \_\_\_\_ - \_\_\_\_ ) - \_\_\_\_  
TIB Project Number

## GENERAL INFORMATION

Lead Agency	Legislative District
Project Name & Termini	Length in Miles
Functional Classification (Entire project must be on the Statewide Functional Classification System)  Principal <input type="checkbox"/> Minor <input type="checkbox"/> Collector <input type="checkbox"/>	Federal Route Number
Contact Person	Telephone Number

## DESCRIPTION OF PROPOSED IMPROVEMENTS

- Attach a legible vicinity map (8.5" x11"), showing the project location.
- Attach a sketch of the proposed roadway section (8.5" x 11"), right of way to right of way, conforming to applicable design standards.
- Attach a copy of the current agency-approved Transportation Improvement Program and/or Transportation Plan. This project must be included in the approved Transportation Improvement Program and/or approved Transportation Plan.
- Describe the type of work planned for this project in the space below. How will it improve the existing conditions. If necessary, attach additional sheets.
- If the project includes signalization, list the warrant(s) the signal(s) meet.
- Identify and estimate costs of soundwalls, wetland mitigation, hazardous waste clean-up and other unusual mitigation items.
- Include an informational copy of the completed PS&E package (11"x17" plans).
- Indicate construction items to be salvaged and their values if retained by the agency.
- Include the project bid advertisement and contract completion dates.



## PROJECT COST ESTIMATE

Round all figures to the nearest dollar

<b>Predesign Phase</b> (Complete Only if Predesign Phase was approved by TIB)		Environmental Studies	Design Study	Total Predesign Cost
<b>Design Phase</b>	Special Studies <sup>1</sup>	Design Engineering	Right of Way	Total Design Cost
<b>Construction Phase</b>	Construction Engineering	Other <sup>2</sup>	Contract Amount <sup>3</sup>	Total Construction Cost

### Total Project Cost

- A. TOTAL ENGINEERING (Design Engineering + Construction Engineering)..... \_\_\_\_\_
- B. MAXIMUM ELIGIBLE ENGINEERING (25% X Contract Amount) ..... \_\_\_\_\_
- C. NON-ELIGIBLE ENGINEERING COSTS (A - B) ( If less than 0, enter 0)..... \_\_\_\_\_
- D. TOTAL ELIGIBLE PROJECT COSTS (Total project Cost - C)..... \_\_\_\_\_
- E. LOCAL MATCHING FUNDS [(Local Matching Ratio<sup>4</sup> x D) + C] ..... \_\_\_\_\_  
or line S from page 3 if project costs have increased
- F. TIA FUNDS (Total Project Cost - E) ..... \_\_\_\_\_
- G. TIA FUNDS LISTED WHEN PROJECT WAS SELECTED FOR FUNDING ..... \_\_\_\_\_
- H. BALANCE (G - F) (Surplus is +, Deficit is - ) ..... \_\_\_\_\_

<sup>1</sup> Value Engineering, Environmental, or Other Special Studies.

<sup>2</sup> Work performed by the local agencies own forces and/or negotiated contracts with Utilities & Railroads(Identify work).

<sup>3</sup> Include a cost estimate breakdown of contract items of work.

<sup>4</sup> Use the Local Matching Ratio from the application. If the Total Project Cost has increased, use the Local Matching Funds determined on page 3, line T.



## CONSTRUCTION PHASE INCREASE WORKSHEET

COMPLETE THIS FORM ONLY IF THE TOTAL PROJECT COST HAS INCREASED

**Round all figures to the nearest dollar**

- A. Total Project Cost<sup>1</sup> at Application/Design Review.....
- B. Total TIA Funds<sup>1</sup> at Application/Design Review.....
- C. TIA Matching Ratio<sup>1</sup> at Application/Design Review  $\left(\frac{B}{A}\right)$ .....
- D. Total Project Cost at Construction Phase.....
- E. Total Eligible Project Cost at Construction Phase (**D** - Noneligible Costs).....
- F. Total Right of Way Cost<sup>2</sup> at Application Phase.....
- G. Construction Phase Total Right of Way Cost<sup>2</sup>.....
- H. Right of Way Cost Increase<sup>2</sup> (**G** - **F**) (if less than 0, Enter 0).....
- I. Allowable Right of Way Increase<sup>2</sup> (**C** x **H**).....
- J. Eligible Project Cost Increase (**E** - **A** - **H**).....
- K. Eligible Project Percent Increase  $\left(\frac{J}{A} \times 100\right)$ .....
- L. Increase Factor  $\left(1.0 - \frac{K}{100}\right)$  (Minimum = 0.5).....
- M. Allowable Project Cost Increase (**C** x **J** x **L**).....
- N. Allowable TIA Increase (**I** + **M**).....
- O. Increase Allowed at Design Phase Approval.....
- P. Maximum Increase Allowed at Construction Phase Approval (**N** - **O**).....
- Q. Increase Requested for Construction Phase Approval.....
- R. Requested TIA Funds (**B** + **O** + **Q**).....
- S. Total Local Funds (**D** - **R**).....
- T. Local Matching Ratio  $\left(\frac{S}{D}\right)$ .....
- U. TIA Matching Ratio  $\left(\frac{R}{D}\right)$ .....

Request is submitted for an increase of \$\_\_\_\_\_ in TIA Funds  
(Attach an explanation for the increase)

<sup>1</sup> Use total project cost approved by the Board at Design phase Approval for FY 90 and FY 91 approved prior to March 22, 1991.

<sup>2</sup> For projects selected after the FY 90 program, no special allowance will be made for any increase in right of way costs. Do NOT complete items F, G, H, and I.

The TIB Increase Subcommittee must review an increase prior to Construction Phase Approval if it meets one of the following conditions:

- The total TIA funds are greater than 10 percent or **\$500,000** above the amount approved at design phase approval, or
- greater than an aggregate total of 15 percent or **\$750,000** above the amount approved at application/design review.



## PROJECT FUNDING ANALYSIS

⇒ Use ACTUAL REQUIRED Predesign & Design Phase Funds when calculating the Estimated Total Project Cost.

### Predesign Phase Cost

	Environmental Study TIA Funds	Design Study TIA Funds	Total Predesign TIA Funds	Predesign Local Funds	Total Predesign Cost (TIA & Local)
<b>APPROVED</b>					
<b>ACTUAL REQUIRED</b>					

### Design Phase Cost

	Special Studies TIA Funds	Design Engineering TIA Funds	Right of Way TIA Funds	Total Design TIA Funds	Design Local Funds	Total Design Cost (TIA & Local)
<b>APPROVED</b>						
<b>ACTUAL REQUIRED</b>						

### Estimated Construction Phase Cost

\*Shaded area for TIB use only

Construction Engineering TIA Funds	Construction Other TIA Funds	Construction Contract TIA Funds	Total Construction TIA Funds	Construction Local Funds	Total Construction Cost (TIA & Local)

### Estimated Total Project Cost

\*Shaded area for TIB use only

Actual Required Total Predesign TIA Funds	Actual Required Total Design TIA Funds	Estimated Total Construction TIA Funds	Total Project TIA Funds	Total Local Funds	Total Project Cost (TIA & Local)



FUNDING SOURCES		
Local match is considered to be eligible in-kind contributions and all funds other than Transportation Improvement Account (TIA) funds or Urban Arterial Trust Account (UATA) funds. The local matching ratio may not be less than that shown on the application. List all funding sources, private or public entity, and the amount of funds pledged.		
Source	Private or Public	Amount of Funds
Total Local Matching Funds		
List all agencies and/or private groups involved in the project. Describe their involvement.		

DEMAND FOR TIA FUNDS				
List demand for TIA Funds in six month increments, January to June, and July to December. Include Predesign Funds in the Design Phase column.				
Time Period	Design Phase	Right of Way	Construction	Total TIA Funds
TOTAL				



## AGENCY CERTIFICATION

Certification is hereby given that Local and/or Private Matching Funds and Other Funds associated with the Construction Phase of the project are available to coordinate with the proposed project development

This project has been reviewed by the Legislative Body of the Administering Agency or its Designee, and is consistent with the Agency Comprehensive Plan for Community Development.

A public involvement process was used by the Agency or its designee during development of the project.

An Environmental Impact Analysis has been conducted. An Environmental Impact Statement or Negative Declaration of Environmental Impact, as appropriate, has been circulated pursuant to RCW 42.12C. The results have been utilized in arriving at the decisions reflected on the prospectus.

All stages of design work included in this prospectus are complete and the project defined by this prospectus is ready to be advertised for bids for construction.

All projected right of way required for the project is available . If the right of way remains to be acquired, a Possession and Use Agreement has been obtained for the parcels in question. All right of way for this project has been acquired in accordance with WAC chapter 468-100.

The Agency certifies that the project is consistent with Growth Management Act, High Capacity Transportation Act, Commute Trip Reduction Law, Transportation Demand Management Programs, Americans with Disabilities Act, and Washington State Accessibility requirements, where applicable.

The Agency certifies that all mitigation items do not exceed state and/or federal requirements as applicable.

If the project is within a non-attainment area, the Agency certifies compliance with all requirements of the State and Federal Clean Air Act.

\_\_\_\_\_  
Lead Agency

\_\_\_\_\_  
Signature of Mayor/Director

\_\_\_\_\_  
Date Signed